



North Jersey Yacht Racing Association
Regular Meeting
March 17, 2016
Monmouth Boat Club, Keyport, NJ

The meeting was called to order by Commodore Nancy Chambers at 1942. The roll call of member clubs was called and a quorum was present or on the conference call.

Recording Secretary Report:

The minutes of the February meeting were approved by voice vote.

Corresponding Secretary Report-Bob Slook:

The Facebook group is now active and all members were encouraged to join. All back minutes will be posted on the NJYRA Website.

Members were encouraged to update their club officers and their regatta dates on the website.

Treasurer Report-Les Hathaway:

The balance on hand as of 3/17/2016 was \$5,421.62. Recent disbursements included:

- \$46.01 to Columbia Bank for Safe Deposit Boxes
- \$320.54 for Lighthouse Uniform for replacement blazer patches
- \$215.64 to David Long for Web Hosting expenses
- Incoming dues are being received form clubs= \$1,200.

The Treasurers Report was approved by voice vote.

Rear Commodore's Report-Chris Duncan:

Race Management Seminars are being held at

- Club Race Officer March 20 at Metedeconk YC instructor is Jim Walsh
- Advanced Race Management April 23-24 at Little Egg Harbor YC, instructors are Taran Teague and Jim Walsh

There are slots available but they fill up fast.

A discount is available for attendance, attendees should contact Georgi Munger.



Vice Commodore's Report-Sam Oncea:

A detailed discussion of the bid sheet was held. Assignment of events is proceeding.

Commodore's Report-Nancy Chambers:

Commodore Chambers encouraged members to post pictures on the website.

Unfinished Business

Social events will again be held

- Spring event will be at SRYC
- Summer
- Fall

Venues for each event are being solicited.

Officer's Patches were presented to VC Sam Oncea and to PC's who have not received a patch.

New Business

All clubs were asked to update their club information on NJYRA.org.

Information on types and numbers of boats sailed at each club will be an objective in 2016. Clubs are asked to provide that information.

Authorization was given for the Recording Secretary to purchase NJYRA burgees to be made available for sale to members.

The next meeting will provide a discussion on using technology and websites.

Glenn Reitingner of Brant Beach YC provided a discussion of setting up and managing large regattas. Notes on the functions of a Regatta Committee are attached.

The meeting was adjourned at 2115.

The next meeting will be on April 21, 2016 at the Monmouth Boat Club.

Respectfully submitted,

Joseph Malik

Recording Secretary, NJYRA



Clubs Represented:

AHYC, BBYC, FHSC, KYC, LHYC, NSIBYC, PHRF, RuYC/RCC, SBYC, SHBCC, SRYC & SSYC.

*** On conference call**

Name	Club	Position	Attending
Nancy Chambers	SBYC	Commodore, Rep	Y
Sam Oncea	SRYC	Vice Commodore, Rep,	Y
Chris Duncan	BBYC	Rear commodore, Rep	Y
Robert Slook	SSYC	Corresponding Sec., PC, Rep	Y
Joe Malik	FHSC	Recording Sec., Rep.	Y
Ann Myer	RYC	Treasurer, Rep, PC	
Greg Raybon	SHBCC	PC, Rep.	Y
Georgi Munger	SSYC	Past Commodore	Y
Jeff Jacobi	SSYC	PC	Y
Stuart Van Winkle	SSYC	PC	Y
Jim Ballintine	LHYC	PC, Rep	Y
Alan Deekan	KYC	Rep	
Ann Quinn	KYC	PC, Rep	Y
Audrey Meehan	RuYC	Rep	
Barbara Gold	RYC	Rep, HS Contact	
Bob Curtiss	AHYC	Rep	
Brenda Horvath	RYC	Junior Chair	
Dan Speranzo	RCYC	Rep	
Dave Long	BBYC	Webmaster, Rep	
David Watts	NSIBYC	Rep	
Debbie McGlynn	LEHYC	Rep	
Diane Bonnell	PHRF-MA	PHRF-MA Rep,	Y
Dick Muise	SRYC	Rep	
Don Hall	BBYC	Rep.	
Doug Milnes	SSYC	SSYC Fleet Capt.	
Elaine Hafer	AHYC	Rep	
Franz Schneider	LEHYC	Rep, PC	
Jack Flannery	AHYC	Race Comm.	
Jake Turner	LEHYC	Commodore-Rep	
Joel Terry	MSC	Rep	
Jeff Smith	AHYC	Alternate	
Jim Walsh	PHRF	Rep	
Joe Richter	SSYC	PC, Mallory Comm.	
John Kenworthy	SBYC	Rep, Vice Commodore	



Name	Club	Position	Attending
John Quinn	Monmouth U.	Rep	
Karl File	BLYC	Rep	
Kasey Mahoney	RCYC	Junior Ass't Chair	
Kathy Kulkowski	SHBCC	Rep	
Kathy Wright	BLYC	Rep, PC	
Keith Johnson	MBC	Rep.	
Kelly Robinson	PHRF-MA	Safety at Sea Seminar Chair	
Kim Myer	RYC	Alternate	
Lee DiRubbo	KYC	Rear Commodore	
Leon Kanopka	SBYC	Rep	
Lora Sgroi	FHSC	Rep	
Michael Meehan	SSYC	Rep	
Mike Noone	NSC	Rep	
Nicky Einthoven	HSC	Rep	
Paul Scalisi	RCYC	Rep	
Ray Nolting	KYC	Rep	
Renee Dasaro	MBC	Jr. Chair	
Rich Warren	SCYC	Rep.	
Susan Ricker	SSYC-Jr. Chair		
Talbott Ingram	SSYC	PC	Y
Thomas LePage	MBC	Rep	
Tim Mahoney	RCYC	Rep.	
Tom Boyer	BBYC	Rep.	
Vic Simon	SHBCC	Rep	
Glenn Reitinger	BBYC	Rep	Y
Rory O'Connor	SHBCC	Rep, Mem Sec'y	Y
John Sullivan	SHBCC	PC	Y
Cathy Cottrell	RuYC	Commodore	Y
Steve Cottrell	RuCC	RC	Y
Gus Havicary	SRYC	Rep	Y
Jon Friedman	SRYC	Rep	Y



Regatta Planning

Have a Regatta Committee

- Set up major regattas with various classes 2-3 years in advance
 - What class can club support, venue (both ashore and on water), length of event, home fleet
 - Know your Target Class Exec Directors or Class officers
 - Check with classes to learn Bid submission schedules
 - We Target Optimist, C420, Laser, Laser Masters, Sunfish, Mariner, Lightning
- Maintain the major regatta committee ; we have ~ 12 members
 - Find volunteers who are available and motivated
- Recruit regatta chairs from inside and outside your committee
- Don't be afraid to ask for help (**and then say thank you when you get it!**)
- Provide the club with a current regatta schedule posted on the web site, club calendar, and publish in your Flagbag
 - Organize with social, programs, weddings, your office
- Set up NORs and getting them on the website beginning six months in advance of the event
 - Create club registration process (~3.2% to PayPal) or use regatta network (7%)
- Develop budgets based on that regatta's activities and past expenses. Also keep records
- Retain budgets with actual results on each regatta to help with forecast new ones
- Apply for State Police Permits
- Create key lead positions in the regatta organization for the following:
 - Breakfasts (full & continental),
 - Make your own lunch, on water snacks and water, land logistics, shirts and hats, Awards,
 - Registration and scoring (Have members knowledgeable with major scoring program
 - Seeding, multiple fleets, re-seeding, Gold/Silver
 - PRO, on water scoring, pin boat, finish, mark setters, snack & water boat, Mark/Flag Maintenance
 - Safety boat, Ashore emergency response, Coach/Spectator Boat Flags
 - Sponsors search, Social Media. Meal Plans, Advertise (Constant Contact)
 - Housing for Class officers and Judges
 - BBYC/BBSF we use a distributed Organization
- Keep an up to date listing of past major regattas(publish regatta history with chair names in your and Yearbook)
- Maintain future class confirmed and proposed regatta dates
- Audit each regatta and summarize costs and expenses by area
- Keep up a P+L spread sheet or regattas by year
- Provide the club with a forecast for the next year in September
- Manage/ organize and order regatta food supplies, storage/ carry over
- Coordinate Clear spots for vendors in the boatyard and have location for competitors to store trailers etc.



- Forecast beer needs to the club as regattas approach
- Report in annual meetings and flag bags on upcoming events and on the year's results **(give volunteers credit)**
- Remember Junior regattas bring coaches and parents and sometimes siblings