

Prepared by **Joni Palmer**

LESSON PLAN TEMPLATE CONCEPTS

Date

Times

Class Name

Objective for the day

Number of students present (must write in single number)

Attendance list

Parent of the day

Weather forecast:

Actual Weather

Instructors (include assistants)

Instructor motorboat assignment/ special assignment

Student sailboat assignments (if applicable)

Special equipment needed

Rain/ no wind/ bad weather back up plan:

End of session assessment of lesson plan:

Equipment maintenance: comments, log out/ log in procedure, boat maintenance log

SAMPLE LESSON PLAN:

ACTUAL TIME	ACTIVITY / DESCRIPTION OF DRILL	LOCATION	INSTRUCTOR	METHOD OF INSTRUCTION *
8:30-8:45	Convene class Take attendance Review yesterday Plan for today	Classroom	Sally	Lecture
11:45	Gather class for review Take attendance	Classroom	Sally	Lecture
12:00	Dismiss			

* METHOD OF INSTRUCTION: LECTURE
LAND DRILL
DEMONSTRATION
PRACTICE

REVIEW